



Important COVID-19 Status Information about Our Agency

To Our Valued Clients,

In this uncertain time we wanted to let you know we are OPEN for Business. Although we are not physically at our office location, all employees are operating remotely to serve client needs. Our Team is available to address any of your concerns.

To Contact your Agent or a member of Our Team, please visit us at Lubo.com using the following steps:

- 1) Scroll to the "About" pull-down on the Main Menu.
- 2) Click in the pull down on "Our Team".
- 3) This will open to a new landing page. Here you will see the names and email addresses of all Agents and Team members.
- 4) They will be able to reply rather quickly either via email or telephone if you prefer.

**We recommend you click on the email link to most efficiently send communication.* The email link, as opposed to a telephone call, will produce a more rapid response as we are working remotely.

In order to find answers to your basic concerns, we will be posting a more detailed COVID-19 Letter to our website in near the future. It should answer many Q&A's to alleviate concerns you have been expressing verbally. We hope to also include Helpful Links for information from such organizations as the CDC, WHO and OSHA. Furthermore, in an effort to address even more specific policy questions, we are feverishly working with the intention of creating online access links to insurance companies we do business with.

Again, Our TEAM is available and we hope you don't hesitate to reach out to us!

* As many of you are also working remotely from home, please do not hesitate to contact us to pro-actively handle any upcoming policy renewals, term changes or adjustments that may result from lifestyle changes from COVID-19.

We have always prided ourselves at Lubowicki Insurance Agency, Inc. on being "Nice People". In this time of Crisis we wanted you to know we are "Nice People who also Truly Care!".

All the Best and Be Safe,

Ed Lubowicki
President

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